ESSIE Final Examination Checklist

- Be certain to schedule a room several weeks in advance of your defense.

- Complete the packet of forms and provide them to your committee chair at least 2 business days prior to your defense date. Be certain to also include a current resume with your packet.

- Make certain that you sign the Publishing agreement at the defense and respond to all items on the form.

- Follow-up with your committee chair to be certain the completed forms have been submitted for processing.

- Check in GIMS to be certain your graduate record has been updated. Note that it takes up to 24 hours for the information to update in your record from the time the forms have been processed by the Graduate Records office. Check with the Graduate Records office PRIOR to the final submission deadline if your information doesn’t appear in your GIMS record and you have already defended.

- To send an Announcement of Final Examination to the ESSIE Events page, you should have the following information available to be included in the announcement:
  
  - The event name should be your First, Mj, Last name with your degree and "Final defense" (John E Smith's XX final defense, where the XX is MS, ME or PhD)
  - The date, time and location of your exam
  - Your Department, your committee chair’s name and your dissertation title should be included in the Event Description
  - SUBMIT TO: eessie.ufl.edu/news-events/submit-an-event

As a reminder, be certain to submit your thesis/dissertation to the Editorial office by the posted final submission deadline.

*We know you are ready so be certain to show your committee that you are now the expert and... don’t forget to BREATHE! You’ve got this!*
ESSIE - Master's Thesis Final Exam Form

Last Name:  
First Name:  
MF:  

Student ID:  
Phone Number:  
Email:  @ufl.edu  

Program: Civil  Coastal  Environmental  

Title of Thesis:  

COMMITTEE MEMBER ACKNOWLEDGEMENT:  

Exam Result: Pass  Fail  

MEMBER ROLE (Chair, Co-Chair, Member, External to UF Graduate Faculty member outside of program department, Special Member):  

Printed Name:  
Signature:  

THE FACULTY CHAIR (not the student) SHOULD RETURN ALL COMPLETED FORMS TO THE GRADUATE RECORDS STAFF FOR PROCESSING. IF THERE IS A DELAY, IT COULD CREATE ISSUES IN REFERENCE TO THE STUDENT’S GRADUATION.

UF Publishing Agreement Submission

Last:  
First:  
MF:  

MAJOR: Civil  Coastal  Environmental  DEGREE: MS  ME  PHD:  

Publishing Agreement Details:  

I have certified that I have obtained written permission from the owner(s) of any copyrighted material to be included in my electronic dissertation (hereafter referred to as ETD), allowing distribution as specified. I have further certified that I maintain copies of all such permissions in my files.  

I retain ownership of the copyright of my ETD along with all rights associated with such ownership, including but not limited to, the right to use all or part of my ETD in future works (such as articles or books).  

I hereby certify the Board of Trustees of the University of Florida (hereafter referred to as an UF) and its agents, that I have granted permission to UF to display portions of my bibliographic information and the dissertation’s abstract.  

The nonexclusive license is bound by the conditions specified below, in all forms of media, now and hereafter; I have also granted permission to UF to display portions of my bibliographic information and the dissertation’s abstract to the UF. The nonexclusive license is bound by the conditions specified below, in all forms of media, now and hereafter; I have also granted permission to UF to display portions of my bibliographic information and the dissertation’s abstract.

I also acknowledge if a restriction is not selected, or once said restriction is lifted, Google et al. will be able to harvest the ETD from the UF Library website.  

Campus-Restricted means the ETD will be available to UF faculty, staff, or students or to anyone accessing the UF Library Catalog from a UF IP address.  

Secret means the only information appearing in the UF Library Catalog is the student’s name, Committee Chair’s name, the department, and the date of degree award.  

Fully released means the ETD and bibliographic information is accessible to anyone worldwide with internet access.

Choose mark that most closely matches entered in the Editorial Document Management (EDM) system. Beginning on the date the student’s degree is awarded by UF, the student grants access to his/her ETD subject to the following limitations:  

Immediate release: ETD will be posted to the UF Library Catalog, and the content will be fully released immediately upon completion of library processing.  

6-month campus restriction, then immediate release: ETD will be available to UF faculty, staff, or students, or anyone accessing the UF Library catalog on a UF IP address during the restriction period. The student also grants permission to UF in display portions of his/her bibliographic information and the dissertation’s abstract during the restriction period. After the restriction period has expired, all content will be fully released.  

1-year campus restriction, then immediate release: ETD will be available to UF faculty, staff, or students, or anyone accessing the UF Library catalog on a UF IP address during the restriction period. The student also grants permission to UF in display portions of his/her bibliographic information and the dissertation’s abstract during the restriction period. After the restriction period has expired, all content will be fully released.  

2-year campus restriction, then immediate release: ETD will be available to UF faculty, staff, or students, or anyone accessing the UF Library catalog on a UF IP address during the restriction period. The student also grants permission to UF in display portions of his/her bibliographic information and the dissertation’s abstract during the restriction period. After the restriction period has expired, all content will be fully released.  

4-year campus restriction, then immediate release: ETD will be available to UF faculty, staff, or students, or anyone accessing the UF Library catalog on a UF IP address during the restriction period. The student also grants permission to UF in display portions of his/her bibliographic information and the dissertation’s abstract during the restriction period. After the restriction period has expired, all content will be fully released.

The student has authorized UF to submit the content of the ETD to ProQuest at the end of the above designated period.  

No: Print the ProQuest Publication Agreement and provide to the student.  

Yes: Print the ProQuest Abstract Only Publication Agreement and provide to the student.

Not selected:

The undersigned have agreed that this UF Thesis/Dissertation Publishing Agreement updates any and all previous statements submitted heretofore.

STUDENT:  

CHAIR:  

Master’s Thesis Student Learning Outcomes Department of Civil and Coastal Engineering

Semester: Fall  
Year:  

Students’ Name:  Last:  First:  MAJOR: Civil  Coastal  Environmental  

Degree Area: Civil  Coastal  Degree: MS  ME  

Specializations: Coastal  Geosystems  Materials  New Initiatives  

Structures  Sustain  Construct  Transportation  Water Systems  

To be completed by Committee:  

Graduate Student Learning Outcomes to be Assessed:  

Knowledge: An ability to identify, formulate, and solve engineering problems.  

Skills: An ability to use the techniques, skills, and modern engineering tools necessary for engineering practice at an advanced level.  

Professional Communication: Effectively communicate technical knowledge and information.  

Assessment Rubric: Likert Scale 1 to 5 according to 5 Outstanding achievement of outcome 4 Good achievement of outcome 3 Adequate achievement of outcome 2 Insufficient achievement of outcome 1 Failure to achieve outcome

Outcome Scores:  

Committee Member  Signature  Knowledge  Skills  Professional Communication

Factual Score:  

Revised 2/2/19