

Unsatisfactory Progress or Unsatisfactory Scholarship

Any graduate student may be denied further registration if progress toward completing the program becomes unsatisfactory to the academic unit, college, or Dean of the Graduate School. Unsatisfactory scholarship is defined as failure to maintain a B average (3.00) in all work attempted. Graduate students need an overall GPA of 3.00 truncated and a 3.00 truncated GPA in their major (and in the minor, if a minor is declared) at graduation. Students with less than a 3.00 GPA may not hold an assistantship or fellowship.

<http://gradschool.ufl.edu/catalog/current-catalog/catalog-general-regulations.html#progress>

CCE Academic progress policy for students who drop below the required 3.0 grade point average:

Probation

The intent of academic probation is to serve notice formally that a student may not be making satisfactory progress. The conditions of academic probation are intended to specify the achievement standards required to graduate, to identify unsatisfactory academic performance at an early date, to provide occasion for counseling, and to give students whose ultimate success is in question further opportunity to demonstrate their ability to meet academic expectations. Academic probation can occur for the following reasons:

- Students may be placed on probation by the department for failure to maintain normal academic progress in their degree program. The probation will be removed when the department determines that satisfactory academic progress has been demonstrated.
- Graduate students with less than a 3.0 cumulative grade point average for University of Florida course work and a grade point deficit of fewer than 15 shall be placed on academic probation.
- Academic probation will be continued for all Graduate students as long as they have a grade point deficit of fewer than 15. It will be removed when the grade point deficit has been reduced to zero. Should the grade point deficit increase to 15 or more, the student will be dismissed from the university.
- All students placed on probation must meet with the Academic Support Coordinator during the semester before registering for future semesters. The student will be required to meet with the coordinator for every subsequent semester that the

student remains on probation. The coordinator will determine the appropriate academic intervention that could include any or all of the following:

A decrease in number of credit hours of enrollment (This can impact Financial Aid)

Meeting with Advisor or Chair to determine appropriate course selection for registration during the probationary period.

Referral to counseling, student affairs or other department's that could assist with academic progress issues.

Specific grade requirements that must be attained in coursework in order to progress through the program and obtain a grade point deficit of zero.

- The Academic Support Coordinator will register the student who is on probation, the student will not be permitted to register on his/her own.
- If a student who is on probation must withdraw from or drop a course, the student must meet with the Academic Support Coordinator before the action takes place. This includes schedule adjustments during the drop/add period

NOTE: Students with less than a 3.00 GPA may not hold an assistantship or fellowship.

Dismissal

Academic dismissal from the university denies registration privileges to students who have a grade point deficit of 15 or more in their UF course work. The students will be dismissed from the university and their advance registration(s) will be cancelled.

- Students who are dismissed will not be permitted to enroll for the semester after the dismissal. If they wish to be reconsidered for the program they must complete an application for readmission by the application deadline. The department and the college must approve the readmission. The student must also follow the guidelines outlined under the probation statement for continued program enrollment until he/she is no longer on academic probation.
- A student who is readmitted after academic dismissal will be dismissed again if his or her grade point deficit is 15 or more at the end of any term.
- Any courses, including extension, correspondence and courses taken at another institution while dismissed from the University of Florida for academic reasons, will not be counted as credit earned toward a University of Florida degree. However, upon approved readmission, transfer credit earned elsewhere by a student dismissed from UF for academic reasons may be accepted upon recommendation of the department and college and approval of the Faculty Senate Committee on Student Petitions.
- Students who have been reinstated cannot hold an assistantship or a fellowship unless the overall grade point average meets or exceeds 3.0.

Dropping Courses

- Courses can be dropped or added during drop/add without penalty. Classes that meet for the first time after drop/add closes can be dropped without penalty or fee liability if the request is submitted by the end of the next business day after the first class meeting. Students must first drop the course with their college advising office and then submit a written explanation to the Office of the University Registrar. This does not apply to laboratory sections.
- After drop/add, a course can be dropped by college petition up to the deadline listed in the academic calendar. A grade of W will appear on the transcript, and students are liable for course fees. If a student is receiving an assistantship (RA/TA) he /she must maintain 9 credit hours. If the student drops below 9 credit hours the student will be liable for all of the course registration and tuition fees.
- All drops after drop/add must be completed by the Academic Support Coordinator by the deadline and are subject to the following restrictions:
 - Students get two drops in their credit hours attempted at UF (hours carried plus S/U credits and repeats of satisfactory grades; remember, full-term withdrawals from all courses and dropped courses do not count in hours carried).
 - Students with disabilities who need to drop a course due to disability-related reasons are allowed to petition for additional drops. For more information, contact [Disability Resources](http://www.dso.ufl.edu/drc/). (<http://www.dso.ufl.edu/drc/>)
 - Students who can document extenuating circumstances may petition their department for additional drops.
 - Approval to drop a course must be obtained from the student's department.
 - After the deadline, students may petition to drop provided they can document sufficient reason, usually hardship or medical condition occurring after the deadline.
- **Failure to attend a class does not constitute a drop.**

Withdrawals

Withdrawal formally drops all courses in a term. Bring the [withdrawal form](http://www.registrar.ufl.edu/pdf/withdrawal.pdf) (<http://www.registrar.ufl.edu/pdf/withdrawal.pdf>) to the Office of the University Registrar in 222 Criser Hall to begin the process.

- Students who withdraw after drop/add and before the deadline for withdrawal will receive a grade of W for all courses.
- Any student who withdraws after the deadline will receive WF grades in all courses and will be subject to dismissal.
- Students who leave UF without withdrawing formally receive failing grades.
- Students on university academic probation who withdraw from UF before the deadline will continue on probation until their grade point deficit is reduced to

- zero. Students on probation must meet the terms of their probation. Check with your department regarding any college specific academic probation.
- After you withdraw, please contact the Dean of Students Office for additional information if you are withdrawing for [medical reasons](#). For [retroactive medical withdrawals](#), contact the Dean of Students Office.

Withdrawal Due to Military Service: Per Florida Statute 1004.07, any student enrolled in a postsecondary course or courses at a state university shall not incur academic or financial penalties by virtue of performing military service on behalf of our country. Such student shall be permitted the option of completing the course(s) at a later date without penalty or withdrawing from the course(s) with a full refund of fees paid. (Refer to [refund of fees](#) information in fees and fiscal section.) If the student chooses to withdraw, the student's record shall reflect that the withdrawal is due to active military service.

National Guard Troops Ordered into Active Service: Per Florida Statute 250.482, if a member of the Florida National Guard is ordered into active service, no private or public employer and no employing or appointing authority of this state, its counties, municipalities, political subdivisions, community colleges or universities shall discharge, reprimand or in any other way penalize such member because of his or her absence by reason of state active duty.